

# FEDERAL PUBLIC SERVICE COMMISSION

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Islamabad, Thursday the 1<sup>st</sup> March, 2018

## Consolidated Advertisement No. 3/2018

Intending candidates may apply on-line upto **19<sup>th</sup> March, 2018** for the following vacancies. Also visit FPSC's website for details mentioned in the General Instructions to the candidates.

49. Case No. F.4-8/2018-R (3/2018). **TWO ASSISTANT ACCOUNTS OFFICERS (BS-16), PERMANENT, ANTI NARCOTICS FORCE, MINISTRY OF NARCOTICS CONTROL.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's degree in Business Administration (Finance/ Accounting)/ Commerce/ Economics/ Statistics/ Mathematics or equivalent from a University recognized by HEC. OR Second Class or Grade 'C' Bachelor's degree with ICMA one year post graduate Certificate/ CA (Foundation)/ ACCA (Knowledge level qualified). **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab=One and Sindh(Rural)=One. (Both male and female candidates are eligible). **Closing date.....19.3.2018**
50. Case No.F.4-16/2018-R (3/2018). **SOCIAL WELFARE OFFICER (BS-17), TEMPORARY, LIKELY TO BECOME PERMANENT, NATIONAL COMMISSION FOR CHILD WELFARE AND DEVELOPMENT, MINISTRY OF HUMAN RIGHTS.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Social Work/ Sociology/ Anthropology from University recognized by HEC. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab. (Both male and female candidates are eligible). **Closing date.....19.3.2018**
51. Case No.F.4-37/2018-R (3/2018). **AGRICULTURE OFFICER (BS-17 PLUS 25% SPECIAL PAY), PERMANENT, AGRICULTURE DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN.** **MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade 'C' M.Sc. Agriculture OR Second Class or Grade 'C' B.Sc (Hons) Agriculture (4 years Course after F.Sc). **MAXIMUM AGE:** 28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Gilgit Baltistan (Minorities/Non-Muslims quota). (Both male and female candidates are eligible) **Closing date.....19.3.2018**
52. Case No.F.4-38/2018-R. (3/2018). **DEPUTY DIRECTOR (BS-18), PERMANENT, DIRECTORATE OF DOCK WORKERS SAFETY, (REGIONAL OFFICE) GWADAR, MINISTRY OF MARITIME AFFAIRS.** **MINIMUM QUALIFICATION:** Bachelor's degree in Mechanical or Electrical Engineering. **EXPERIENCE:** (i) Five (5) years post qualification experience in testing appliances/ inspection of loading/ discharging of cargo on ports in Semi Government/ Government Organization. (ii) Knowledge of Labour Laws, Dock Labourers Act and the Pakistan Dock Labourers Regulations. **AGE LIMIT:** 25-35 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab. (Both male and female candidates are eligible). **Closing date.....19.3.2018**

53. Case No.F.4-45/2018-R (3/2018). **FIFTY TWO CHARGE/ STAFF NURSES (FEMALE) (CIVILIAN) (BS-16), PERMANENT, MILITARY HOSPITALS, MINISTRY OF DEFENCE (DEFENCE DIVISION).** **MINIMUM QUALIFICATION:** (i) Bachelor's Degree in Nursing or equivalent qualification recognized by the Pakistan Nursing Council. (ii) Registration with Pakistan Nursing Council. OR (i) Three (3) years Diploma in Nursing. (ii) One(1) year Course/ Certificate in Midwifery. (iii) Registration with Pakistan Nursing Council. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=** Twenty Nine (Open merit=Twenty eight & Minorities/ Non-Muslims quota=One), **Sindh(Rural)=** Six (Open merit=Five & Minorities/ Non-Muslims quota=One), **Sindh(Urban)=**One, **Khyber Pakhtunkhwa=**Ten, **Balochistan =** One, **GBFATA=**Two and **AJK=**Three.  
**Closing date.....19.3.2018**
54. Case No.F.4-56/2018-R (3/2018). **SEVEN ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, MINISTRY OF LAW, JUSTICE AND HUMAN RIGHTS.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab.** (Both male and female candidates are eligible).  
**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).  
**Closing date.....19.3.2018**
55. Case No.F.4-58/2018-R (3/2018). **TWO ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, NATIONAL INDUSTRIAL RELATIONS COMMISSION (NIRC), MINISTRY OF OVERSEAS PAKISTANIS & HUMAN RESOURCE DEVELOPMENT.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab.** (Both male and female candidates are eligible).  
**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).  
**Closing date.....19.3.2018**
56. Case No.F.4-59/2018-R. (3/2018). **TWO ASSISTANT PRIVATE SECRETARIES (BS-16), TEMPORARY, LIKELY TO BE CONTINUED FOR AN INDEFINITE PERIOD, GEOLOGICAL SURVEY OF PAKISTAN, MINISTRY OF PETROLEUM AND NATURAL RESOURCES.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=** One and **Sindh(Rural)=**One. (Both male and female candidates are eligible).  
**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).  
**Closing date.....19.3.2018**

57. Case No.F.4-60/2018-R (3/2018). **DRAFTSMAN (BS-19 PLUS 25 % SPECIAL PAY), PERMANENT, LAW & PROSECUTION DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN. MINIMUM QUALIFICATION:** Law Graduate or equivalent qualification from a University recognized by HEC. **EXPERIENCE:** Twelve (12) years post qualification practice as an advocate of any High Court in Pakistan/ Chief Court of Gilgit Baltistan. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Gilgit Baltistan.** (Both male and female candidates are eligible).  
**Closing date.....19.3.2018**
58. Case No. F.4-64/2018-R (3/2018). **TWO PSYCHIATRISTS (BS-17), PERMANENT, ANTI NARCOTICS FORCE, MINISTRY OF NARCOTICS CONTROL. MINIMUM QUALIFICATION:** MBBS or equivalent qualification recognized by PMDC. (ii) Registration with PMDC. **EXPERIENCE:** Three (3) years post qualification experience in psychiatry field. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=One and Sindh(Rural)=One.** (Both male and female candidates are eligible).  
**Closing date.....19.3.2018**
59. Case No. F.4-65/2018-R (3/2018). **TWO MEDICAL OFFICERS (BS-17), PERMANENT, ANTI NARCOTICS FORCE, MINISTRY OF NARCOTICS CONTROL. MINIMUM QUALIFICATION:** MBBS or equivalent qualification recognized by PMDC. (ii) Registration with PMDC. **AGE LIMIT:** 22-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=One and Sindh(Rural)=One.** (Both male and female candidates are eligible).  
**Closing date.....19.3.2018**
60. Case No.F.4-70/2018-R (3/2018). **TWO LECTURERS (FEMALE) (BS-17), TEMPORARY, LIKELY TO CONTINUE, FEDERAL GOVERNMENT COLLEGES FOR WOMEN, FEDERAL DIRECTORATE OF EDUCATION, ISLAMABAD, CAPITAL ADMINISTRATION AND DEVELOPMENT DIVISION. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's degree or equivalent in the relevant subject. **CATEGORIES:** (A) GEOGRAPHY=ONE AND (B) ISLAMIC STUDIES=ONE. **AGE LIMIT:** 22-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab (Minorities/ Non-Muslims quota)=One and Sindh(Rural)= One.**  
**NOTE:** - Candidates must clearly indicate in their on-line application the category (A) or (B) for which they apply. Submit separate on-line application and separate fee be paid for each category.  
**Closing date.....19.3.2018**
61. Case No.F.4-73/2018-R (3/2018). **ASSISTANT PRIVATE SECRETARY (BS-16), TEMPORARY, LIKELY TO CONTINUE INDEFINITELY, BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT, MINISTRY OF OVERSEAS PAKISTANIS & HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Merit** (Both male and female candidates are eligible).  
**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).  
**Closing date.....19.3.2018**

62. Case No.F.4-76/2018-R (3/2018). **TWO ASSISTANT ENGINEERING ADVISER (CIVIL) / SENIOR ENGINEER (FLOODS) / DEPUTY DIRECTOR (SUPERVISION AND MONITORING) (BS-18), TEMPORARY, LIKELY TO CONTINUE, OFFICE OF THE CHIEF ENGINEERING ADVISER/ CHAIRMAN FEDERAL FLOOD COMMISSION, MINISTRY OF WATER RESOURCES.** **MINIMUM QUALIFICATION:** Bachelor's Degree in Civil Engineering or an equivalent qualification from a recognized University/ Institution. **EXPERIENCE:** Five (5) years post qualification experience in Planning, Design or construction or operation of Dams, Irrigation Systems or Hydraulic Works including use of construction equipment in BS-16 and above or equivalent in a Government / Semi-Government / reputable private organization. **MAXIMUM AGE:** 33 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab= One and Balochistan=One. (Both male and female candidates are eligible).  
**Closing date.....19.3.2018**
63. Case No.F.4-79/2018-R (3/2018). **CHIEF COST ACCOUNTS OFFICER (BS-21), PERMANENT, FINANCE DIVISION.** **MINIMUM QUALIFICATION:** (i) CA/ACMA Degree from a recognized University. (ii) Fellowship of the Institute of Cost and Management Accounts of Pakistan. **EXPERIENCE:** Fifteen (15) years post qualification experience in Cost Accounting in a position equivalent to Basic Scale 17 and above, after obtaining the Fellowship of the Institute of Cost and Management Accounts of Pakistan. **AGE LIMIT:** 35-50 years **plus five (5) years general relaxation in upper age limit (Note: Age relaxation admissible to Government Servant is up to the age of 55 years).** **DOMICILE: Merit.** (Both male and female candidates are eligible).  
**Note:** In case, suitable candidates are not available, length of experience may be relaxed by not more than 4 years on the recommendation of FPSC.  
**Closing date.....19.3.2018**

## IMPORTANT INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS

1.	All cases will be processed as per Commission's policy laid down in General Instructions as displayed at FPSC's Website. Candidates are advised to go through the General Instructions particularly para-16 of the same to update themselves before applying.
2.	<b>All applications for General Recruitment</b> in BS-16 and above must be submitted online through FPSC's website <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a> . Detailed <b>General Instructions/</b> guidelines to apply online are available on the website. No hardcopy of online application is required from the applicants. However, those applicants who do not have access to internet facility, are allowed to submit their applications <b>on or before the closing date</b> , addressed to Secretary FPSC on <b>plain paper</b> giving detailed particulars in the light of prescribed conditions for the post applied for, intimating difficulties in submission of online applications. Such applications will be accepted subject to approval of the Commission.
3.	It will be mandatory for the candidates to bring <b>original CNIC, Treasury Receipt and downloaded copy of Admission Certificate</b> at the time of Screening/ Written Test. <b>(The candidates should realize that nothing except original Treasury Receipt would be admissible as a valid document. It is reiterated that the candidates must preserve the original T.R and do not send the same to FPSC office in advance, so as to avoid any inconvenience at the time of entry in the Examination Halls).</b>
4.	<b>i) The Pre-selection criteria for interview</b> will be as per policy of the Commission contained in para -16 (A,B&C) of General Instructions, the candidates will be required to furnish attested copies of requisite documents viz: <b>two photographs, Matric, Intermediate certificates, Bachelor, Master, M.Phil, Ph.D Degrees, CNIC, Experience Certificate( where required)</b> showing nature of job/ detailed job description issued by an authorized officer of the Ministry/Division/Department concerned, <b>Domicile Certificate, Departmental Permission Certificate (in case of government servant)</b> as well as <b>Original TR (in non-test cases)</b> etc. <b>within 15 days of the Notice from FPSC by post, SMS and E-mail</b> . The candidates who fail to furnish the requisite documents within <b>stipulated time or furnish incorrect/incomplete information their candidature shall be liable to rejection</b> . Therefore, they are advised to keep their documents ready for submission to FPSC by the due date. From requisition of documents it should not be presumed that the candidate is preselected. <b>ii) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to FPSC to authenticate the claim.</b>
5.	<b>Eligibility of the candidates in all respects shall be reckoned upto the closing date.</b>
6.	<b>The Application Fee for posts (BS-16 &amp; 17 = Rs. 300/- ; BS 18= Rs. 750/- ; BS-19 = Rs. 1200/- ; BS-20 and above= Rs. 1500/-)</b> may be deposited on or before the closing date in the nearest Government treasury or in a branch of National Bank of Pakistan or in a State treasury authorized to transact business on behalf of Government under head <b>"C02101-ORGANS OF STATE EXAMINATION FEE REALIZED BY FPSC"</b> . Bank draft / Cheque/ Postal Order is not acceptable.
7.	<b>Admission Certificates</b> for Screening (MCQ's Test) for <b>BS-16 &amp; 17 posts</b> and Written (Descriptive Test) for <b>BS-18 &amp; above posts</b> , for General Recruitment Cases will be placed on the website of FPSC i.e. <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a> on <b>20<sup>th</sup> April, 2018 tentatively</b> . Candidates are advised to frequently visit this website. They will be intimated through SMS as well. However, no information in this regard shall be sent through post. (ii) (a) Tests for the post of Assistant Private Secretary (BS-16) will be held at <b>Islamabad, Lahore, Karachi, Peshawar and Quetta</b> centers only, if sufficient number of candidates at each center are available. (b) <b>Candidates for the post of APS will first be called for typing test</b> and those who qualify the Typing Test by producing required typing speed as mentioned in the advertisement will be allowed to appear in Shorthand Test. While those who will not qualify typing Test will be relieved without subjecting them to Shorthand test. (c) It will be mandatory for the candidates of APS that minimum 80% of the Shorthand Test passage has been written by them in shorthand outline. Otherwise, the candidate will be declared as fail.
8.	<b>Conduct of Test:</b> (i) The Screening (MCQ)/Written (Descriptive) Test for Consolidated Advt. No. 3/2018 will tentatively be held from <b>6.5.2018</b> onwards. However, in small cases such tests can be conducted even in the very next month or as early as possible so candidates are advised to frequently visit FPSC website for the updates.
9.	<b>Change of Centre:</b> No request for change of centre shall be entertained except only in genuine hardship cases. The candidates can apply for change of centre with proper proof latest by <b>29.3.2018</b> . Thereafter no such request shall be entertained.
10.	<b>Closing Date</b> for submission of applications is <b>Monday, 19<sup>th</sup> March, 2018.</b>