



FEDERAL PUBLIC SERVICE COMMISSION

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By UMS/ Registered Post
No.F.4- 142 /2023-R

24th April, 2024

(For Further Correspondence, quote the above letter number and address to the Secretary, FPSC)

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: RECRUITMENT TO THE POST LIBRARIAN (BS-17), NATIONAL INSTITUTE OF POPULATION STUDIES, NATIONAL HEALTH SERVICES, REGULATIONS & COORDINATION.

Dear Candidate,

Referring online application and subsequent appearance in Screening (MCQ) Examination for the subject post, under mentioned candidates are advised to furnish **BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days of placement of this Notice on FPSC website, through Registered Post/Courier to determine their eligibility.** It may however, be understood that asking of requisite documents should not be inferred that they have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

- Bio-data** form duly signed and filled-in completely (**CANDIDATES ARE ADVISED TO DOWNLOAD THE GENERAL RECRUITMENT BIO-DATA-FORM FROM THE OFFICIAL WEBSITE OF FPSC i.e <https://fpssc.gov.pk/downs/forms>**)
- Two latest **Photographs** (Passport size).
- Valid Computerized National Identity Card (**CNIC**).
- Self **Domicile** Certificate (SDC).
- Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' level and 'A' level or other then Board of Intermediate and Secondary Education an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- Second Class or Grade 'C' Master's degree in Library/ Science/ Information Science. OR (i) Second Class or Grade 'C' Bachelor's degree in Library Science/ Information Science. (ii) Five (5) years post qualification experience in the relevant field. OR (i) Second Class or Grade 'C' Bachelor degree with one year diploma in Library Science/ Information Science. (ii) Three (3) years post qualification experience in the relevant field**
- Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, **proof** of CGPA/ Grade/ Class with credit hours and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission (**HEC**) to determine eligibility.
- Experience** Certificate (Post Qualification) with Job description and exact dates as per detailed Experience Format (Annex-A available on FPSC's website), **where applicable**.
- Wherever an **equivalence of the required degree** is to be claimed by a candidate, an equivalence certificate issued by HEC/PEC/PMC/PMC/PNC as the case may be, furnished to FPSC to authenticate the claim.
- Valid **Registration** with PMC/PEC/PVMC/PNC/PCATP/Bar Council and such other institutions where applicable (if any).
- In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).
- In case of **Non-Test** Case or **UNDERTAKING** provided by the candidate at the time of examination, **Original Treasure Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government.
- Medical Certificate (if required/advertised) and Proof of Age Relaxation (if claimed).
- Scanned/ Photo copies of any educational credential/ above mentioned documents will not be added to application folders of candidates unless attested in original by the attesting authority.
- In case candidates belonging to **Ex-FATA/Gilgit Baltistan and AJK** regions, Annex-B and Annex-C certificates respectively (format available on FPSC's website), **where applicable**.

LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

S#	Roll No.	Name of Candidate(s)	Domicile
1.	000013	ZULQARNAIN	PUNJAB
2.	000015	ABDUL RAHIM	PUNJAB
3.	000027	FARAZ AHMAD	PUNJAB
4.	000042	MUHAMMAD ALI RAZA	PUNJAB
5.	000072	SUNAINA GHAZAL	PUNJAB
6.	000074	TARIQ RASHEED	PUNJAB

7.	000078	NASEEM ULLAH KHAN	PUNJAB
8.	000096	MUHAMMAD MAQSOOD RASHID	PUNJAB
9.	000101	SANYA SAMEE	PUNJAB
10.	000103	SHAHROZ ALI	PUNJAB

2. Eligibility shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. They are advised to go through the said General Instructions to update themselves. They will be shortlisted for interview as per **applicable policy of the Commission**. Their eligibility in all respects shall be **reckoned up to the closing date**.

3. They are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in them for the post until they are shortlisted on the basis of advertised merit and relevant Provincial / Regional quota as per policy of the Commission. In case they **failed to submit** these documents within stipulated period, their candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently

(ADNAN ABBASI)
Assistant Director (T&S-A)

Copy to: Website Manager (IT), FPSC HQs, Islamabad (for uploading on FPSC website www.fpsc.gov.pk).