

# FEDERAL PUBLIC SERVICE COMMISSION

## SYLLABI SCHEME FOR NON-GAZETTED POSTS OF FPSC

S.#	Name of the post	Qualification	Test Specification	Total Marks
1.	Assistant (BS-15)	Graduate	English =20Marks Islamic Studies =20 Marks Pak Studies =20 Marks General Knowledge =20 Marks <b>Subject relevant to job</b> =20 Marks	100
2.	Statistical Assistant (BS-15)	Second Class Bachelor's Degree with Statistics as one of the subjects.	English =20Marks Islamic Studies =20 Marks Pak Studies =20 Marks General Knowledge =20 Marks <b>Subject relevant to job</b> =20 Marks.	100
3.	Stenotypist (BS-14)	Intermediate Shorthand/ Typing speed of 80/40 respectively.  Must be computer literate	English Typing Test with min. Speedof 40 W.P.M = <b>50 Marks</b> English Shorthand Test with min. Speedof 80 W.P.M= <b>50 Marks</b>	100
4.	Data Entry Operator (BS-14)	Bachelor's Degree with Physics/ Mathematics/ Statistics/Economics/ Computer Science/IT from a university recognized by HEC.	English =20Marks Islamic Studies =20 Marks Pak Studies =20 Marks General Knowledge =20 Marks <b>Subject relevant to job</b> =20 Marks	100
5.	Upper Division Clerk (BS-13)	Intermediate	English =20Marks Islamic Studies =20 Marks Pak Studies =20 Marks General Knowledge =20 Marks <b>Subject relevant to job</b> =20 Marks	100
6.	Lower Division Clerk (BS-11)	i) Matric ii) Minimum typing speed of 30 w.p.m	English =20Marks Islamic Studies =20 Marks Pak Studies =20 Marks General Knowledge =20 Marks <b>Subject relevant to job</b> =20 Marks	100