

No. F.2-30/2018-19-Log-I  
FEDERAL PUBLIC SERVICE COMMISSION  
AGA KHAN ROAD, F-5/1,

Islamabad,15-04-2019

**TENDER NOTICE FOR PURCHASE OF MACHINERY EQUIPMENTS(OMR)**

Sealed Tenders are invited from the reputed firms having National Income Tax Number and proper Showroom/ Shop at Islamabad/ Rawalpindi(authorized supplier/manufacturer) for supply of OMR Machine to FPSC Headquarters, Aga Khan Road, F-5/1, Islamabad:-

Name of Items	Quantity
OMR Machine(Optical Marks Reader)	01

2. Specifications and Terms & Conditions of the Tender can be downloaded/seen at FPSC Website [www.fpsc.gov.pk](http://www.fpsc.gov.pk) as well as PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) . The same can also be obtained from FPSC, Headquarters, Aga, Khan Road, F-5/1, Islamabad during the working hours till 08-05-2019 **at 11:00 a.m.** Tender will be opened on the same date at **11:30 a.m.** in the presence of all bidders or their representatives.

3. The FPSC reserves the right to accept or reject all bids as per Public Procurement Rules.

**(M.A.REHAN)**  
Director (Logistics)  
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**SPECIFICATIONS FOR PURCHASE OF MACHINERY EQUIPMENTS(OMR).**

The Federal Public Service Commission (FPSC) intends to purchase OMR(Optical Mark Reader) Machine, its specifications are given below:-

**A OMR MACHINE(Qty. 01)**

**Scanner type:** ADF with Flatbed Scanner, **Throughput Speeds(color):** 60 ppm/120IPM@300 DPI Color, **Imaging Technology:** CCD, **Feeding Capacity:**250-300 sheets of 80g/m2, **Daily Duty Cycle:** upto9,500 sheets or higher, **Automated Image Correction & Enhancement/Imaging Features:** Barcode Reading, Auto Color Detection, Graphical LCD Display, **Backup Support Assurance :** Min 04 Technical Staff Trained by the Principle(Verifiable), **Image Based OMR Software:** Lifetime license with unlimited number of pages processing. Should be able to read barcode. Physical Hardware Key(Dongle) which should allow to Install software on several machines. Software should support imaging scanners. Software should support proper filling (full filling), partial filling, Tick & Cross. Software must have auto alignment feature of Bubble Sheet for 100% accuracy & 0% unreadable sheets. Software should align miss aligned printed or scanned OMR Sheets. Can generate “”Teacher Annotations” of every sheet. Software should be capable to export cropped images of desired areas in Excel Sheet. Software should not Need Special designing software to design OMR Sheet. (Any Graphics Designing software can be used for design an OMR Sheet). Software should not need special OMR printed sheets. Software should be able to process sheets in real time(processing during scanning), or later processing(processing of pre-scanned images.)

**Terms & Conditions**

1. The quoted price must be inclusive of all Taxes, standard accessories, installation, commissioning and on site user training.
2. The supplier must provide one year comprehensive warranty with parts and labour.
3. No Tender will be accepted without security deposit 5% of the estimated cost by the name of Secretary, FPSC. The security of the successful bidders will be released after completion of warranty period of OMR Machine.
4. The bidding firm should clearly indicate its Bank Account, NTN, GST and AGPR Vendor numbers in the Tender/bid otherwise, it will be rejected. The proof of Income Tax Registration and GST numbers should also be enclosed with the Tenders.
5. The bidding firms are required to attach a list of offices/organizations to whom they have supplied similar items, with a copy of the Tender.
6. The bidding firms should have their proper business centre with telephone & fax numbers in Islamabad/Rawalpindi.

7. The Tender quoted price should be valid up to 30-06-2019. The successful bidders will be responsible to supply the material in the office of the FPSC Headquarters, Aga Khan Road, F.5/1, Islamabad as per approved rates.
8. The offer should be one stage two envelopes containing technical and financial proposals. Financial bids in sealed envelopes should be submitted with offered specifications.
9. A comparative statement showing Tender specifications and their compliance be enclosed in the technical proposal along with other relevant documents to facilitate technical evaluation of the proposal.
10. Technical proposal will be opened first. The financial proposals of bidders found technically non-responsive/rejected will be returned un-opened.
11. Vendor should avoid offering various alternates in their proposals. Only one option conforming strictly to the required specifications should be quoted.
12. The sealed tenders should reach in the office of undersigned by **08-05-2019 at 11:00AM** and these will be opened on the same date at **11:30 A.M.** in the presence of bidders or their authorized representatives. Tenders having over-writing will not be entertained.
13. The Secretary, FPSC reserves the right to accept or reject bids as per Public Procurement Rules.

**(M.A.REHAN)**  
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