

Islamabad, the 19th November, 2019

TENDER NOTICE

Sealed tenders are invited from the reputed firms having National Income tax and GST Number and proper Showroom/shop at Islamabad/Rawalpindi (Authorized Dealers) for the repairing of following item installed at FPSC Headquarters, Aga Khan Road, F-5/1, Islamabad:-

Item	QTY
OMR Scanner Sekonic SR-3500	03

2. Terms and conditions of the Tender can be downloaded /seen at FPSC Website www.fpsc.gov.pk as well as PPRA website www.ppra.org.pk . The same can also be obtained from FPSC, Headquarters, Aga khan road, F-5/1, Islamabad during the working hours till **05-12-2019** at **11:00am**. The repairable article should be examined in any working day during office hours till closing date and time. Tender will be opened on the same date at **11:30am** in the presence of all bidders or their representatives.

3. FPSC reserves the right to accept or reject tender as per PPRA Rules.

(M.A Rehan)
Director (Log)
051-9210782

No. F.2-141/2019-2020-Log-I
FEDERAL PUBLIC SERVICE COMMISSION
FAGA KHAN ROAD, F-5/1, ISLAMABAD

TENDER FOR REPAIR OF 03 OMR MACHINES

The Federal Public Service Commission (FPSC) intends to repair the following items as per given below:-

Replacement of Genuine parts of following machinery by authorized dealers only.

Machine type	Qty
OMR Scanner Sekonic SR-3500	03

General Terms & Conditions

1. No Tender will be accepted without call deposit 5% of the estimated cost refundable by the name of Secretary, FPSC in shape of bank draft. The security of the successful bidder will be released after completion of warranty period.
2. The bidding firm should clearly indicate its Bank Account, NTN, GST and AGPR Vendor numbers in the Tender/bid otherwise, it will be rejected. The proof of Income Tax Registration and GST numbers should also be enclosed with the Tenders.
3. The bidding firms are required to attach a list of offices/organizations to whom they have provided the same services, with a copy of the Tender.
4. The bidding firms should have their proper business centre with telephone & fax numbers in Islamabad/Rawalpindi.
5. The procedure will be single stage two envelopes. Each envelope shall contain separately the financial and technical proposal.
6. The envelopes shall be marked "**Financial Proposal**" and "**Technical Proposal**" in bold and legible letters to avoid confusion. Initially only the envelope marked **technical proposal** shall be opened. Financial proposals of technically qualified firms will be opened only.
7. The Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidder.
8. The bidder shall be bound to install genuine parts of each item of above work. In case, the spare parts replaced were found sub-standard or second hand, the firm shall be stuck off from panel of FPSC by forfeiting its security deposit.
9. The firm shall be bound to return the replaced/old spare items and shall be bound to give warranty of each items replaced or repaired. If the same defect is arisen again during warranty period, the firms shall be responsible to replace it free of cost.
10. The successful bidder must carry the repairable item for repair at its own, if the repair is required at the bidder's workshop and shall return it to FPSC at its own risk and cost.

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11. Vendor should avoid offering various alternates in their proposals. Only one option conforming strictly to the required specifications should be quoted.
12. The sealed tenders should reach in the office of undersigned by **05-12-2019 at 11:00AM** and these will be opened on the same date at **11:30 A.M.** in the presence of bidders or their authorized representatives. Tenders having over-writing will not be entertained.
13. The Secretary, FPSC reserves the right to accept or reject tenders as per Public Procurement Rules.



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